

ORCUTT UNION SCHOOL DISTRICT
Regular Meeting of the Board of Trustees
Wednesday, October 4, 2017
Closed Session – 6:45 P.M.
Public Session – 7:15 P.M.
District Office Board Room
500 Dyer Street, Orcutt, CA 93455

CALL TO ORDER 6:45 P.M.

A. Pledge of Allegiance

CLOSED SESSION PUBLIC COMMENTS

This section of the agenda is intended for members of the public to address the Board of Trustees on items that are being considered in Closed Session.

ADJOURN TO CLOSED SESSION

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.95, 54957, and 54957.6.

1. Public Employment per Personnel Report.
2. Public Employee Employment/Discipline/Dismissal/Release.
3. Conference with labor negotiator Dr. Deborah Blow, Superintendent and/or Susan Salucci
 - a. OEA
 - b. CSEA
4. Conference with labor negotiators for unrepresented employees:
 - a. Certificated and Classified Management, and Confidential.
Agency representative – Superintendent.
 - b. Superintendent. Agency representative – Board of Trustees
5. Student disciplinary/expulsion matters.

RECONVENE TO PUBLIC SESSION 7:15 P.M.

B. Public Report on Action Taken in Closed Session

C. Adoption of October 4, 2017 Agenda

Moved _____ Second _____ Vote _____

PUBLIC COMMENT ANNOUNCEMENT

The Board of Trustees welcomes comments about items appearing or not appearing on tonight's agenda. The audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a *Public Comment Form* from the Superintendent's secretary and submit it prior to the time the presiding officer calls for Public Comment.

A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the Board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting.

- D. Superintendent's Report
An opportunity for the Superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities such as curriculum/instructional updates, timely events/information, and district activities.
 - 1. OCAF Report
 - 2. OJHS Robotics – Ginger Fredriks

- E. Public Comment
An opportunity for the public to provide input to the Board of Trustees. Those wishing to speak about a specific agenda item may do so during the Public Comment segment or when the item is being considered. Any request to speak must be submitted on a *Request for Public Comment Form* which can be obtained from the Superintendent's secretary and submitted before the presiding officer addressing the item. If you choose to speak when an item is before the Board, your name will be called before Board consideration. An item not on the agenda must be addressed during the Public Comment segment of the agenda.

- G. Written Communication
Documents addressed to or by board members as communications during a Board of Education meeting are defined as letters from parents or community members regarding issues within the jurisdiction of authority of the Board of Education; information or reports from professional organizations, i.e., CSBA, SBCSBA, etc.; letters or reports from other public agencies; letters or reports from legislators; or letters or reports from district schools or staff.

CONSENT AGENDA ITEMS

Actions proposed for Consent Agenda (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items. Consent Agenda items are voted on at one time, although any such item can be considered separately at a board member's request.

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Approval of Warrants
- D. Minutes, Regular Board Meeting, September 13, 2017

It is recommended that the Board of Trustees approve Consent Agenda Items A through D as submitted.

Moved _____ Second _____ Vote _____

ITEMS SCHEDULED FOR ACTION

- A. GENERAL
 - 1. Acceptance of Gifts
Lakeview Jr. High School received a \$500 cash donation from Carla Swift, Assistant Vice-President, SESLOC Federal Credit Union. The funds will be used for the purchase of books for Mr. Simon Griffin's class.
It is recommended that the Board of Trustees accept this donation gift of \$500 and request that a letter of acceptance and appreciation be forwarded to Carla Swift, Assistant Vice-President, SESLOC Federal Credit Union.

Moved _____ Second _____ Vote _____

B. BUSINESS SERVICES

1. Approval for Out of State Trip for Director of Maintenance, Operations, and Transportation

It is recommended that the Board of Trustees approve the Out of State Trip for the Director of Maintenance, Operations, and Transportation, as submitted.

Moved _____ Second _____ Vote _____

C. EDUCATIONAL SERVICES

1. Board Policy 6171, Title I Program

It is recommended that the Board of Trustees adopt Board Policy 6171, Title I Program, for the first reading and that it is placed on the next Consent Agenda for the second reading.

Moved _____ Second _____ Vote _____

C. HUMAN RESOURCES

1. Ratification of Agreement with, California School Employees' Association (CSEA), Employees and Public Disclosure of Proposed Collective Bargaining Agreement

It is recommended that the Board of Trustees approve the negotiated agreement with California School Employees' Association (CSEA) effective, July 1, 2017.

Moved _____ Second _____ Vote _____

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

- 1. Items from the Board

GENERAL ANNOUNCEMENTS

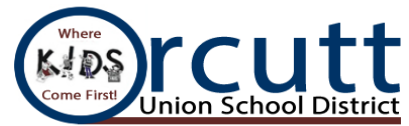
Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, November 8, 2017, beginning with Closed Session beginning at 6:45 p.m., Public Session at 7:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

ADJOURN

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.

All documents related to the open session agenda are available for review 72 hours prior to the meeting at the Orcutt Union School District Office, 500 Dyer Street, Orcutt, CA.

October 4, 2017



TO: Deborah Blow, Ed.D.

SUBMITTED BY: Susan Salucci, Assistant Superintendent/Human Resources

SUBJECT: Recommendations for Board Approval

Name	Site/Dept.	Classification	Step/ Range	Hours	Rate of Pay	Effective	Action/Information
Alcantar, Connie	Nightingale	Child Care Assistant	6/1	3.5	\$12.53 per hour	9/7/2017	Permanent/Probationary
Cunningham, Neil	Operations	Warehouse Distribution Specialist	21		\$200.00 per month	11/30/2017	Longevity – 25 years
DeCaires, Wendy	Transportation	Bus Driver	18		\$175.00 per month	11/30/2017	Longevity – 20 years
George, Margaret	Technology	Senior Secretary	24			12/15/2017	Request Early Retirement Program
Potter, Robert	Maintenance	Maintenance Craftsperson	26		\$175.00 per month	11/30/2017	Longevity – 20 years
Roberts, David	Technology	Information Technology Specialist	42			9/29/2017	Resignation
Rozek, Stephanie	Patterson	Instructional Assistant I	11			9/11/17 – 10/15/2017	Request unpaid leave of absence
Ruiz, Crystal	Dunlap	Child Nutrition Worker	7/1	2.0	\$12.84 per hour	10/01/2017	Increase in hours (of .25)
Troll, Susan	Transportation	Bus Driver	18			12/29/2017	Request Early Retirement Program
Ware, Judy	Transportation	Trainer/Dispatcher	26		\$175.00 per month	11/30/2017	Longevity – 20 years
Wulfing, Sandra	Nutrition	Cashier	7	2.17		10/14/2017	Retirement
Yolar-Groppetti, Madison	Olga Reed	Instructional Assistant	11/1	3.5	\$14.17 per hour	8/31/2017	Permanent/Probationary

ORCUTT UNION SCHOOL DISTRICT

Certificated Personnel Action Report

TO: Dr. Deborah Blow
District Superintendent

FROM: Susan Salucci
Assistant Superintendent of Human Resources

DATE: Board Meeting of October 4, 2017

RE: ***RECOMMENDATIONS FOR APPROVAL AND RATIFICATION***

<i>NAME</i>	<i>SCHOOL</i>	<i>CLASS/STEP</i>	<i>SALARY</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Ahler, Laura	Nightingale	Stipend	\$1200	2017-18	Lead Teacher, 2 nd Grade
Baldwin, Beth	Lakeview	Extra Duty	\$40/hr	8/21-8/31/17	Home & Hospital, 7.5 hrs
Banks, Jared	Pine Grove	Extra Duty	\$40/hr	8/14/17	Dibels, 2 hrs
Benedict, Patricia	District	Hourly	\$25	8/18-8/31/17	Dibels, 42.5 hrs
Brandt, Micaela	Patterson	Extra Duty	\$1000*	2017-8	Combo Class, split stipend
Brannon, Erica	Dunlap	Extra Duty	\$1000 \$40/hr	2017-18 8/14/17	Combo Class Dibels, 2 hrs
Brickey, Patrick	Lakeview	Extra Duty	\$40/hr	8/22-8/29/17	Homework Club, 2 hrs
Brown, Lindsay	Nightingale	Extra Duty	\$1000*	2017-18	Combo Class, split stipend
Chamberlain, John	Nightingale	Stipend	\$800	2017-18	Robotics Advisor
Cordero, Linda	Olga Reed	Daily	\$300	8/23-8/30/17	Admin Support, 2 days
Craft, Cheri	Dunlap	Extra Duty	\$1000	2017-18	Combo Class
Cremeans, Emily	Patterson	Stipend	\$1200	2017-18	Lead Teacher, 4 th Grade
Cutler, Elizabeth	Lakeview	Extra Duty	\$40/hr	8/16-8/17/17 8/30/17	DBAA planning, 5 hrs After School Computer Lab, 1.5 hr
DeLauer, Danielle	Orcutt	Extra Duty	\$40/hr	7/31-8/3/17	CPM, 24 hrs
DePalma-Steed, Bridgette	Nightingale	Stipend	\$1500*	2017-18	Teacher in Charge, split
Devereaux, William	Nightingale	Stipend	\$1500* \$1200	2017-18	Teacher in Charge, split Lead Teacher, 4 th Grade
Ederer, Sherri	Pine Grove	Extra Duty	\$1000	2017-18	Combo Class
Elkin, Miranda	Shaw	V-2	\$54,786	2017-18	Completed units for movement, MA

*To be prorated

<i>NAME</i>	<i>SCHOOL</i>	<i>CLASS/STEP</i>	<i>SALARY</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Fife, Susan	District	Hourly	\$25	8/14-8/31/17	Dibels, 17 hrs
Frantz, Michele	Nightingale	Stipend Extra Duty	\$1200 \$40/hr	2017-18 8/14/17	Lead Teacher, 1 st Grade Dibels, 3 hrs
Fraser, Jamie	Pine Grove	Extra Duty	\$40/hr	8/14/17	Dibels, 2 hrs
Garza, Linda	Pine Grove	Daily	\$375	7/31-8/18/17	Interim Principal, 15 days
Golden, Cassandra	District	Hourly	\$25	8/18-8/31/17	Dibels, 58.25 hrs
Harris, Steven	Lakeview	Extra Duty	\$40/hr	8/24/17	2 nd Site Back to School, 1.5 hrs
Hopkins, Tiffany	District	Hourly	\$25	8/18-8/31/17	Dibels, 58.5 hrs
Jackson, Kacie	Orcutt	Extra Duty	\$40/hr	8/31/17 8/29-8/31/17	Sysop, 2.5 hrs Detention, 2 hrs
Jaeckels, Laurie	District	Hourly	\$25	8/14-8/31/17	Dibels, 49 hrs
Joseph, Joy	Shaw	Extra Duty	\$1000	2017-18	Combo Class
Kardel, Ann	Nightingale	Stipend Extra Duty	\$1200 \$40/hr	2017-18 8/14/17	Lead Teacher, 3 rd Grade Dibels, 2 hrs
King, Connie	District	Hourly	\$25	8/14-8/31/17	Dibels, 45.25 hrs
Kirby, Jeff	Orcutt	Extra Duty	\$40/hr	8/29-8/31/17	Computer Lab, 2 hrs
Krausse, Sheila	District	Hourly	\$25	8/23-8/31/17	CELDT, 23 hrs
Lara, Nichol	District	Hourly	\$25	8/18-8/31/17	Dibels, 59.5 hrs
Leach, Veronica	District	Hourly	\$25	8/14-8/31/17	Dibels, 58 hrs
Mahoney, Gloria	Patterson	Extra Duty	\$1000*	2017-18	Combo Class, split stipend
Majewski, Tami	Pine Grove	Extra Duty	\$40/hr	8/14/17	Dibels, 2 hrs
Maloney, Cynthia	Pine Grove	Extra Duty	\$40/hr	8/14/17	Dibels, 2 hrs
Manfredi, Patricia	Lakeview	Extra Duty	\$40/hr	8/22-8/30/17	After School Intervention, 4 hrs
McDermott, Cynthia	District	Hourly	\$50	7/2-8/14/17	New Teacher/Sub Training, 23.5 hrs
McDevitt, Teresa	Nightingale	Extra Duty	\$40/hr	8/14/17	Dibels, 1.75 hrs
Oliver, Michelle	District	Hourly	\$25	8/18-8/31/17	Dibels, 41.5 hrs
Padilla, Valerie	Shaw	IV-2	\$52,310	2017-18	Completed units for movement, MA
Parker, Elizabeth	Nightingale	Stipend	\$1200	2017-18	Lead Teacher, Kindergarten
Ramos, Rosalyn	Nightingale	Stipend	\$924 \$1200	2017-18	Yearbook Advisor Lead Teacher, 6 th Grade
Ransom, Kimberly	Shaw/ Dunlap	VI-5	\$63,363	09/28/17	Resignation
Rianda, Terry	District	Extra Duty	\$40/hr	8/21-8/31/17	Home & Hospital, 9 hrs
Ries, Courtnie	District	Hourly	\$25	8/18-8/31/17	Dibels, 55 hrs

*To be prorated

<i>NAME</i>	<i>SCHOOL</i>	<i>CLASS/STEP</i>	<i>SALARY</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Saleen, Julie	Patterson	Extra Duty	\$1000	2017-18	Combo Class
Sanders, Gregory	Lakeview	Extra Duty	\$40/hr	8/31/17	After School Computer Lab, 1 hr
Savaso, Lisa	Nightingale	Stipend	\$1200	2017-18	Lead Teacher, 6 th Grade
Schmid, John	Dunlap	Extra Duty	\$40/hr	8/14/17	Dibels, 2 hrs
Schmid, Rene	Nightingale	Extra Duty	\$40/hr	8/14/17	Dibels, 2 hrs
Schnorf, Barbara	Pine Grove	Extra Duty	\$40/hr	8/14/17	Dibels, 2 hrs
Slovak, Julie	Pine Grove	VI-5	\$63,363	2017-18	Additional year of service confirmed
Trujillo, Liz	Nightingale	Extra Duty	\$40/hr	8/14/17	Dibels, 2 hrs
Tummolo, Launi	Lakeview	Extra Duty	\$40/hr	8/23/17	After School Computer Lab, 1 hr
VanAllen, William	Lakeview	Extra Duty	\$40/hr	8/29-8/31/17	After School Detention, 2 hrs
Villasenor, Jessica	Olga Reed	Extra Duty	\$1000	2017-18	Combo Class
Westhoff, Kazan	Nightingale	Stipend	\$1200	2017-18	Lead Teacher, Special Education
Whitehair, Steven	Patterson	Stipend	\$1200	2017-18	Lead Teacher, Special Education
Widle, Tiffany	Nightingale	Extra Duty	\$1000*	2017-18	Combo Class, split stipend

*To be prorated

Warrants

These materials are not included in this copy of the agenda. The warrants are available for review at the District Office, 500 Dyer Street, Orcutt, CA. Monday-Friday from 7:30 am – 4:30 pm.

This procedure is in compliance with the Public Document Law, Government Code Section Number 6257.

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING MINUTES
September 13, 2017**

CALL TO ORDER

A regular meeting of the Board of Trustees of the Orcutt Union School District was held on, Wednesday, September 13, 2017, Pledge of Allegiance was led by Eric Melsheimer of OCAF. Members Present: Buchanan, Peterson, Hatch, Phillips, and Morinini. Administrators Present: Blow, Con, Edds, Salucci and Fell. It was moved by Jim Peterson seconded by Bob Hatch and carried to adjourn to Closed Session at 7:18 p.m. Ayes: Buchanan, Peterson, Hatch, Phillips, and Morinini.

RECONVENE TO PUBLIC SESSION

The meeting reconvened to Public Session at 7:35 p.m. and Rob Buchanan reported that no action was taken in Closed Session and that they will be returning to closed session. It was moved by Liz Phillips, seconded by Lisa Morinini and carried to adopt the September 13, 2017, agenda as presented. Ayes: Buchanan, Peterson, Hatch, Phillips, and Morinini.

SUPERINTENDENT' S REPORT

OCAF Executive Director, Ali Bailey was unable to attend the meeting. Board Member, Eric Melsheimer, reported that OCAF donated \$10,000 for Arts Attack materials and curriculum. In the 2016-17 school year, OCAF awarded seventeen \$300 teachers' grants and also donated \$10,000 of audio visual equipment to Olga Reed. They have two large events a year, The Annual Gala and Chalk Festival that enables them to make donations. Mr. Melsheimer is heading up the 2017 Chalk Festival that will be held on September 30th, he encouraged the board to attend. Tim Carty, Piper Jaffray & Co. did a Bond Presentation. He discussed the options for the first series of general obligation bonds under Measure G.

PUBLIC COMMENT

No public comments

WRITTEN COMMUNICATION

No written communication

CONSENT AGENDA ITEMS

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Approval of Warrants
- D. Minutes, Regular Board Meeting, August 9, 2017
- E. Board Policy 3260, Fees and Charges for second reading
- F. Board Policy 3551, Food Service Operations/Cafeteria Fund for second reading
- G. Board Policy 5141.52, Suicide Prevention for second reading
- H. Board Policy 5113, Absences and Excuses for second reading
- I. Board Policy 6164.6, Identification and Education under Section 504
- J. Board Policy 5148.2, Before and After School Programs
- K. Board Policy 6176, Weekend/Saturday Classes
- L. Hiring of Coaches for 2017/2018 School Year

It was moved by Jim Peterson, seconded by Liz Phillips and carried to approve Consent Agenda Items A through L, as submitted, with amendments to items A and B. Ayes: Buchanan, Peterson, Hatch, Phillips, and Morinini.

ACTION AGENDA ITEMS

Acceptance of Gifts

It was moved by Jim Peterson, seconded by Lisa Morinini and carried to accept the \$500 cash donation and that a letter of acceptance and appreciation be forwarded to Mr. Mark Frantz. Ayes: Buchanan, Peterson, Hatch, Phillips, and Morinini.

Approval for Olga Reed School Sixth Grade Trip to Catalina Island Marine Institute

It was moved by Jim Peterson, seconded by Lisa Morinini and carried to approve the Olga Reed School Sixth Grade Trip to Catalina Island Marine Institute as submitted. Ayes: Buchanan, Peterson, Hatch, Phillips, and Morinini.

Approval for Olga Reed School Overnight Field Trip to Santa Barbara Maritime Museum

It was moved by Jim Peterson, seconded by Liz Phillips and carried to approve the Olga Reed School Overnight Field Trip to Santa Barbara Maritime Museum as submitted. Ayes: Buchanan, Peterson, Hatch, Phillips, and Morinini.

Approval for Pine Grove School Overnight Field Trip to Santa Barbara Maritime Museum

It was moved by Jim Peterson, seconded by Liz Phillips and carried to approve the Pine Grove School Overnight Field Trip to Santa Barbara Maritime Museum as submitted. Ayes: Buchanan, Peterson, Hatch, Phillips, and Morinini.

Measure G Citizens Oversight Committee

It was moved by Jim Peterson, seconded by Bob Hatch and carried to approve the Measure G Citizens Oversight Committee application for Jan Zilli as submitted. Ayes: Buchanan, Peterson, Hatch, Phillips, and Morinini.

Proposed Change of date for originally scheduled October Regular Board Meeting

It was moved by Bob Hatch, seconded by Lisa Morinini and carried to approve the Proposed Change of Date for the originally scheduled Regular Board Meeting, October 11, 2017, to Wednesday, October 4, 2017, as submitted. Ayes: Buchanan, Peterson, Hatch, Phillips, and Morinini.

District Certification of 2016-17 Unaudited Actuals

It was moved by Liz Phillips, seconded by Lisa Morinini and carried to approve the District Certification of the 2016-17 Unaudited Actuals as submitted. Ayes: Buchanan, Peterson, Hatch, Phillips, and Morinini.

Resolution No. 5 GANN Limit

It was moved by Bob Hatch, seconded by Jim Peterson and carried to adopt Resolution No. 5 GANN Limit as submitted. Ayes: Buchanan, Peterson, Hatch, Phillips, and Morinini.

Educational Technology Purchases

It was moved by Lisa Morinini, seconded by Liz Phillips and carried to approve the Educational Technology Purchases as submitted. Ayes: Buchanan, Peterson, Hatch, Phillips, and Morinini.

Approval of the revised Local Control Accountability Plan (LCAP)

It was moved by Liz Phillips, seconded by Bob Hatch and carried to approve the revised Local Control Accountability Plan (LCAP) as presented. Ayes: Buchanan, Peterson, Hatch, Phillips, and Morinini.

Public Hearing - 2017-2018 Resolution No. 6 Sufficiency of Instructional Materials

It was moved by Bob Hatch, seconded by Jim Peterson and carried to adopt Resolution No. 6 Sufficiency of Instructional Materials as submitted. Ayes: Buchanan, Peterson, Hatch, Phillips, and Morinini.

Disposal of Obsolete Textbooks and Library Books

It was moved by Bob Hatch, seconded by Liz Phillips and carried to approve the Disposal of Obsolete Textbooks and Library Books as submitted. Ayes: Buchanan, Peterson, Hatch, Phillips, and Morinini.

Antioch University Student Teaching Agreement

It was moved by Jim Peterson, seconded by Bob Hatch and carried to approve the Antioch University Student Teaching Agreement as submitted. Ayes: Buchanan, Peterson, Hatch, Phillips, and Morinini.

Approval of Administrative Position, Joe Nightingale Vice-Principal/Pupil Services

It was moved by Liz Phillips, seconded by Bob Hatch and carried to appoint Jared Banks as the Vice Principal of Joe Nightingale and Administrator for Pupil Services as submitted. Ayes: Buchanan, Peterson, Hatch, Phillips, and Morinini.

Ratification of Agreement with, California School Employees' Association (CSEA), Employees and Public Disclosure of Proposed Collective Bargaining Agreement

It was moved by Jim Peterson, seconded by Bob Hatch and carried to table the Ratification of Agreement with, California School Employees' Association (CSEA), Employees and Public Disclosure of Proposed Collective Bargaining Agreement to the October 4th Board Meeting. Ayes: Buchanan,

Peterson, Hatch, Phillips, and Morinini.

Accept 2017/2018 Initial District's Sunshine Proposal with Orcutt Educators Association (OEA) for the 2017/2018 school year

It was moved by Jim Peterson, seconded by Bob Hatch and carried to Accept the 2017/2018 Initial District's Sunshine Proposal with the Orcutt Educators Association (OEA) for the 2017/2018 School Year as submitted. Ayes: Buchanan, Peterson, Hatch, Phillips, and Morinini.

ITEMS FROM THE BOARD

The Board wished Monique Segura well with her surgery. Bob Hatch attended a Task Force Session for the Rancho Alegre campgrounds. The fire did a great deal of damage, and Bob Hatch encouraged the district administrators to participate in the task force.

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday, October 4, 2017, with Public Session at 6:45 pm in the District Board Room, 500 Dyer Street, Orcutt, CA. It was moved by Liz Phillips, seconded by Jim Peterson to adjourn to Closed Session at 8:30 p.m.

RECONVENE TO PUBLIC SESSION

The meeting reconvened to Public Session at 8:54 p.m. and Rob Buchanan reported that no action was taken in Closed Session.

ADJOURN

It was moved by Bob Hatch seconded by Lisa Morinini and carried to adjourn the meeting at 8:55 p.m.

Deborah L. Blow, Ed.D. Board Secretary

James Peterson, Clerk, Board of Trustees



ORCUTT UNION SCHOOL DISTRICT
REQUEST FOR ACCEPTANCE OF GIFT

SCHOOL: Lakeview Jr. High Date: 8/17/2017

DONOR: Name: Carla Swift / Asst Vice President, SESLOC Federal Credit Union
Address: PO Box 5360, San Luis Obispo, CA 93403-5360
Phone No. (805) 543-1816

GIFT: Item Donated or Cash Donation \$ 500
Designated for: Simon Griffin - English teacher
General Description: \$500 check
Model No.: Condition: [X] New [X] Used
Value (estimated):
Purpose of Gift: for the purchase of books.
Will gift be purchased through Business Services Office? [X] Yes [] No
Donor Conditions of Acceptance:

INSTALLATION AND OPERATION (If answer to A is yes, answer B and C)

- A. Will gift require installation? [] Yes [] No
B. What type of installation is required? n/a
C. Will donor pay installation costs? [] Yes [] No
D. Will there be operating costs? [] Yes [] No
If yes, what type?

Acceptance Requested By (OUSD Staff Member): Mr. Simon Griffin
Acceptance Approved By (Administrator): Mr. Ted Lyon

RECOMMENDATIONS: Principal or District Representative
Approve acceptance


BOARD ACTION: Date Accepted: Date Denied:

Please submit request to the Superintendent's Office. (If denied, explanation is on reverse side of this form.)



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Deborah Blow, Ed.D.

FROM: Walter Con 
Assistant Superintendent, Business Services

BOARD MEETING DATE: October 4, 2017

BOARD AGENDA ITEM: Out-Of-State Travel – Director of Maintenance, Operations and Transportation (MOT)

BACKGROUND: In accordance with BP 3350 all out-of-state travel for which reimbursement will be claimed must be approved in advance by the Board of Trustees.

The California Association of School Transportation Officials sponsor and annual Management Forum. This year the Forum will be held in Stateline, Nevada on October 11-13, 2017. Key topics of discussion include, but are not limited to:

- Student Safety
- Driver Training
- Relevant Legislative Updates
- Legal Compliance

The above mentioned topics are relevant to MOT and will enhance the policies, procedures and effectiveness of the Transportation Department.

RECOMMENDATION: I recommend the Board of Trustees approve the travel request for Brad Gitchell, Director of MOT, to attend the California Association of School Transportation Officials 2017 Management Forum in Stateline, Nevada on October 11-13, 2017.

FUNDING: Estimated cost is \$1500 which is included in the MOT budget.



Holly Edds, Assistant Superintendent
hedds@orcutt-schools.net

TO: Dr. Deborah Blow, Superintendent

FROM: Dr. Holly Edds,
Assistant Superintendent, Educational Services

BOARD MEETING DATE: October 4, 2017

BOARD AGENDA ITEM: Board Policy 6171

TITLE I PROGRAM

BACKGROUND: Policy updated to reflect current requirements in statute regarding comparability of staffing between Title I and non-Title I schools and requirements with updating the Local Education Agency Plan.

RECOMMENDATION: It is recommended that the Board of Trustees approve the proposed revisions to BP 6171.

FUNDING: No funding implications.

TITLE I PROGRAMS

In order to improve the academic achievement of **students from economically disadvantaged students families**, the district shall use federal Title I funds to provide ~~eligible students with~~ supplementary services ~~to~~ **that** reinforce the core curriculum and assist students in attaining proficiency on state academic standards and assessments.

~~(cf. 5149 – At Risk Students)~~

~~(cf. 6011 – Academic Standards)~~

~~(cf. 6162.5 – Student Assessment)~~

~~(cf. 6162.51 – Standardized Testing and Reporting Program State Academic Achievement Tests)~~

~~(cf. 6162.52 – High School Exit Examination)~~

~~In any school receiving Title I funds that does not operate a schoolwide program, the district shall use Title I funds only for targeted assistance programs for eligible students. (20 USC 6315)~~

The Superintendent or designee shall provide technical assistance and support to any school participating in the Title I program, including consultation in the development and implementation of school plans and activities. **(20 USC 6312)**

~~(cf. 0420 - School Plans/Site Councils)~~

~~The Superintendent or designee shall ensure the coordination of Title I activities with other programs as appropriate.~~

The district and each school receiving Title I funds shall develop a written parent involvement policy in accordance with 20 USC 6318.

~~(cf. 6020 - Parent Involvement)~~

~~District Plan~~ Local Educational Agency Plan

~~The district shall submit to the California Department of Education a plan containing the components specified in 20 USC 6312, which describe the assessments, strategies and services the district will use to help low achieving students meet challenging academic standards. (20 USC 6312)~~

~~(cf. 0420 – School Plans/Site Councils)~~

~~The district shall periodically review and, as necessary, revise the district plan. (20 USC 6312)~~

The Superintendent or designee shall consult with teachers, principals, administrators, other appropriate school personnel, and parents/guardians of participating students in the development, periodic review, and, as necessary, the revision of a local educational

agency (LEA) plan. The plan and any revisions shall be submitted to the Governing Board for approval. (20 USC 6312)

The plan shall address the components specified in 20 USC 6312, which describe the assessments, strategies, and services the district will use to help low-achieving students meet challenging academic standards.

The initial plan shall be submitted to the California Department of Education (CDE) and approved by the State Board of Education. Subsequent revisions of the plan shall be kept on file in the district.

Parent Involvement

~~Title I programs, activities and procedures shall be developed and agreed upon with parents/guardians of participating students. (20 USC 6318)~~

~~(cf. 1220—Citizen Advisory Committees)~~

~~(cf. 6020—Parent Involvement)~~

~~The Superintendent or designee shall: (20 USC 6318)~~

- ~~1. Involve parents/guardians in the joint development of the district's Title I plan pursuant to 20 USC 6312, and the process of school review and improvement pursuant to 20 USC 6316~~
- ~~2. Provide the coordination, technical assistance and other support necessary to assist participating schools in planning and implementing effective parent involvement activities to improve student academic achievement and school performances~~
- ~~3. Build the capacity of schools and parents/guardians for strong parent involvement~~
- ~~4. Coordinate and integrate Title I parent involvement strategies with parent involvement strategies under other programs specified in 20 USC 6318~~
- ~~5. Conduct, with parent/guardian involvement, an annual evaluation of the content and effectiveness of the parent involvement policy in improving the academic quality of the schools served by Title I, including:~~
 - ~~a. Identifying barriers to greater participation by parents/guardians in parent involvement activities, with particular attention to parents/guardians who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background~~
 - ~~b. Using evaluation findings to design strategies for more effective parent involvement~~
 - ~~c. If necessary, revising the district and school parent involvement policies~~
- ~~6. Involve parents/guardians in the activities of schools served by Title I~~

~~This policy shall be distributed to parents/guardians of participating students and incorporated into the district's Title I plan. (20 USC 6318)~~

Comparability of Services

State and local funds used in schools receiving Title I funds shall provide services that, taken as a whole, are at least comparable to services in schools that are not receiving Title I funds or, if all district schools are receiving Title I funds, that are substantially comparable in each school. Comparability may be determined on a school-by-school basis or by grade span. (20 USC 6321)

To demonstrate comparability of services among district schools:

1. The Board shall adopt and implement a districtwide salary schedule.
2. The ratio of students to teachers, administrators, and other staff at each Title I school shall not exceed 110 percent of the average ratio across non-Title I schools.
3. Salary expenditures at each Title I school shall be no less than 90 percent of the average salary expenditure across non-Title I schools.
4. All district schools shall be provided with the same level of base funding per student for curriculum and instructional materials.
5. The Superintendent or designee shall maintain records of the quantity and quality of instructional materials and equipment at each school.

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

In determining comparability, the district shall not include staff salary differentials for years of employment. The district also may exclude unpredictable changes in student enrollment or personnel assignments that occur after the beginning of the school year, state and local funds expended for language instruction educational programs, state and local funds expended for the excess costs of providing services to disabled students, and supplemental state or local funds expended in any school attendance area or school for programs that specifically meet the intent and purposes of Title I. (20 USC 6321)

At the beginning of each school year, the Superintendent or designee shall measure comparability in accordance with the above criteria and maintain records documenting the district's compliance. If any instances of noncomparability are identified, the Superintendent or designee shall promptly implement adjustments as needed to ensure comparability.

Program Evaluation

The Board shall use state assessment results and other available measures or indicators to annually review the progress of each participating school and determine whether the school is making adequate yearly progress toward ensuring that all students meet the state's proficient level of achievement on state assessments. (20 USC 6312)

(cf. 0520.2 – Title I Program Improvement Schools)

(cf. 6190 – Evaluation of the Instructional Program)

(cf. ~~9000 – Role of the Board~~)

Legal Reference:

EDUCATION CODE

~~11500-11506 Programs to encourage parent involvement~~

11503 Parent involvement programs in Title I schools

52055.57 Districts identified or at risk of identification for program improvement

54420-54425 State Compensatory Education
64001 Single plan for student achievement, consolidated application programs
UNITED STATES CODE, TITLE 20
6301 Program purpose
6311-6322 Improving basic programs for disadvantaged students, including
6312 Local educational agency plan
6313 Eligibility of schools and school attendance areas; funding allocation
6314 Title I schoolwide programs
6315 Targeted assistance schools
6316 School Improvement
6318 Parent involvement
6320 Participation of private school students
6321 Comparability of services
6322 Coordination with early childhood education programs
7881 Participation of private school students
CODE OF FEDERAL REGULATIONS, TITLE 34
200.1-200.79 Improving basic programs for disadvantaged students

Management Resources:

CSBA ADVISORIES

Parent Involvement: Development of Effective and Legally Compliant Policies,
Governance and Policy Services Policy Briefs, August 2006

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

LEA Plan, rev. May 17, 2006

Provisions for Private School Students, Teachers, and Other Education Personnel in the
No Child Left Behind Act of 2001, rev. November 1, 2005

U.S. DEPARTMENT OF EDUCATION GUIDANCE

Title I Fiscal Issues, May 26, 2006

Designing Schoolwide Programs, March 22, 2006

Supplemental Educational Services, June 13, 2005

The Impact of the New Title I Requirements on Charter Schools, July 2004

Parental Involvement: Title I, Part A, April 23, 2004

Serving Preschool Children Under Title I, March 4, 2004

Title I Services to Eligible Private School Students, October 17, 2003

Local Educational Agency Identification and Selection of School Attendance Areas and
Schools and Allocation of Title I Funds to Those Areas and Schools, August 2003

~~Supplemental Educational Services for NCLB: School Districts and County Offices as
Providers, November 2002~~

~~The "No Child Left Behind" Act of 2001: Policy Implications for School Districts, July
2002~~

USDE GUIDANCE

~~Supplemental Educational Services, draft nonregulatory guidance, August 6, 2002~~

WEB SITES

CSBA: <http://www.csba.org>

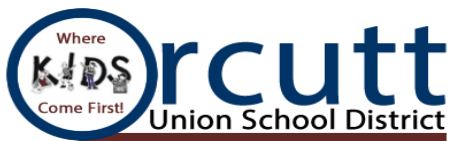
CDE: <http://www.cde.ca.gov/iasa/titleone>

U.S. Department of Education: <http://www.ed.gov>

No Child Left Behind: <http://www.nclb.gov>

Policy Adopted: 12/13/06 **10/04/2017**

ORCUTT UNION SCHOOL DISTRICT
Orcutt, California



Where a Dedicated Staff Means
KIDS COME FIRST

BOARD OF TRUSTEES

ROB BUCHANAN
ROBERT HATCH
LISA MORININI
DR. JAMES PETERSON
LIZ PHILLIPS

DEBORAH BLOW, Ed.D.
District Superintendent
WALTER CON
Assistant Superintendent
HOLLY EDDS, Ed.D.
Assistant Superintendent
SUSAN SALUCCI
Assistant Superintendent
KIRBY FELL
Chief Technology Officer

TO: Board of Trustees

FROM: Susan Salucci, Assistant Superintendent/Human Resources

BOARD MEETING DATE: October 4, 2017

BOARD AGENDA ITEM: Ratification of CSEA Contract and
Public Disclosure of Proposed Collective Bargaining Agreement

BACKGROUND: The District has reached tentative agreement with classified employees for the 2017/18 school year on the following Articles:

1. Article IV – Organizational Rights
2. Article VI – Grievance Procedure
3. Article XI - Holidays
4. Article XII - Leaves
5. Article XIV – Employee Expenses and Materials
6. Appendix D – Retirement Incentive Plan
7. A three year term of agreement, September 1, 2017 through August 31, 2020.
8. CSEA and the District have agreed to meet on October 16, 2017 to open Article XV on compensation.

RECOMMENDATION: It is recommended that the Board of Trustees approve the negotiated agreement with the California School Employees’ Association effective September 1, 2017 through August 31, 2020

FINANCIAL IMPACT: There is no fiscal impact at this time.